

Health and Safety Policy

CCAS Limited

The health, safety and welfare of CCAS employees is of paramount importance. We aim to provide and maintain safe and healthy working conditions, equipment and systems of work for all our employees and to provide them with the necessary information, instruction, training and supervision to achieve this aim.

Appropriate preventive and protective measures are, and will continue to be, implemented following the identification of such work related hazards and assessment of the risks associated with them.

We recognise the importance of employer / employee consultation on matters of health and safety and the value of individual consultation prior to allocation of specific health and safety functions in conjunction with the following:

- Health and Safety at Work etc. Act 1974.
- Management of Health and Safety at Work Regulations 1999.
- Health and Safety (Consultation with Employees) Regulations 1996.
- Safety Representatives and Safety Committees Regulations 1977.

We also accept our responsibility for the health and safety of other persons who may be affected by our activities.

The allocation of duties for safety matters, the identity of competent persons appointed with particular responsibilities, and the arrangements made to implement this policy are set out herein and / or in associated health and safety documents and records.

Expert advice will be sought as necessary when determining health and safety risks and the measures required to guard against them.

The objectives of this Policy Statement can only be achieved through the support and co-operation of employees and all other persons who use the premises e.g. contractors, visitors, students.

The contents of this statement and therefore our Health and Safety Policy, will be kept up to date to reflect the changes in the nature of the activities and the size or complexity of the organisation / establishment. We will review its effectiveness as appropriate and in any case, at least annually.

Signed (for and on behalf of the employer)

Position: Director Date: <u>3rd January 2018</u>